



Nevada State Public Charter School Authority

Request for Amendment to Charter Contract Application and Guidance

For charter schools seeking to make changes for which a Request for Amendment is required, contact SPCSA staff regarding the amendment application and other required documentation.

Danny Peltier, 775-687-9178, dpeltier@spcsa.nv.gov
Katie Broughton, 775-399-3397, kbroughton@spcsa.nv.gov

Table of Contents

Amendment Process Overview and Timeline	3
Introduction	4
Eligibility	4
Types of Amendment	4
Requirements When Submitting a Request for Amendment	5
Notice of Intent	5
Application Submission Requirements	5
Evaluation Process	5
Evaluators	5
Evaluation Areas	5
Application for Amendment	6
Application Coversheet	6
Executive Summary	7
Eligibility	7
Amendment Synopsis	7
School Community	8
Financial Impact	9
Enrollment	10
Current Enrollment Cap	10
Proposed Enrollment Cap	10
Facilities	11
Additional Questions by Amendment Type	11
Add new grade level offerings	11
Eliminate grade level(s) or other educational services	12
Acquire/construct a new facility; occupy a new or additional facility; or, occupy a temporary facility	12
Add distance educational program components	15
Management Organizations	15
Other Amendments	17
Additional amendment-specific questions	17
List of Attachments	18

Amendment Process Overview and Timeline

ACTIVITY	RESPONSIBLE PARTY	TIME FRAME
Notice of Intent to submit Request for Amendment	Charter School	Spring Cycle: Due No Later than March 1 Fall Cycle: Due No Later than September 1
Request for Amendment (RFA)	Charter School	Spring Cycle: Due Between April 1 – 15 Fall Cycle: Due Between October 1 – 15
Tentative Board Meetings for Possible Action	SPCSA Staff and Authority Board	Spring Cycle: June Fall Cycle: December or January

* For charter schools submitting outside of the amendment cycle, the charter school will be required to submit a Good Cause Exemption Request that is approved by the charter school's board, along with the amendment application. Amendments may be submitted anytime throughout the school year if the Authority Board grants the good cause exemption request.

Introduction

Eligibility

To be eligible for consideration of a contract amendment, a school must submit a complete and accurate Request for Amendment following the requirements, directions, and deadlines stated herein. For SPCSA staff to recommend the approval of a Request for Amendment, the school should be in good standing in all three domains of the Authority's academic¹, financial, and organizational performance frameworks, and it must not be considered a low-performing school or otherwise ineligible according to any definition set forth in law or regulation.

For charter schools seeking to expand (i.e., adding a new campus, increasing grade levels, or raising their enrollment cap), strong applications typically include multiple years of meeting or exceeding state standards as defined by the Nevada Department of Education (NDE). Please note that charter school expansion requests must be submitted at least nine months before the proposed implementation date.

Ineligible schools may include, but are not limited to, schools that operate an elementary, middle, or high school with a 1- or 2- star Nevada School Performance Framework (NSPF) rating and/or receive a Does Not Meet Standard or Below Standard rating on the SPCSA Academic Performance Framework; schools that operate an elementary, middle, or high school program that is a priority or focus school; schools that operate high schools with graduation rates below 60%; schools with compliance issues, including participation warnings or penalties on the NSPF; and schools with financial or organizational framework deficiencies. A school that does not have at least one independent financial audit and one year of academic performance data is ineligible to apply for an expansion amendment.²

Types of Amendment

Requests for contract amendments that must be approved by the SPCSA board generally fall into one of the following categories, as outlined in [NRS 388A](#) and [NAC 388A](#).

- Enrollment adjustment:
 - Expand enrollment in existing grade levels
 - Expand enrollment in new grade levels
 - Reduce enrollment in existing grade levels
 - Eliminate a grade level or other educational service
- Add/adjust educational program components:
 - Distance education
 - Dual credit
- Management Organizations:
 - Entering into a new contract
 - Terminating the current contract
- Facilities:
 - Acquire/construct a new facility

¹ A charter school that is rated in the lowest 5% of public schools, receives a 1- or 2-star rating, or has a graduation rate of less than 67% is eligible to apply for certain amendments identified in [NRS 388A.367](#).

² Except if the Authority approved the school as an EMO replication of a high performing charter school in another state, or the operator applied as a CMO applicant and has replicated a high performing charter school model from another state.

- Occupy a new or additional facility
- Occupy a temporary facility
- Consolidate existing locations
- Closure of a campus within a charter network
- Other:
 - Change the mission statement, vision, or goals
 - Change the name of the school
 - Change conditions in the original or most recent contract
 - Transportation

If a charter school's governing body seeks to amend its contract in a manner not explicitly listed above, it must submit a written request to the sponsor for a determination of whether the proposed change constitutes a material or nonmaterial amendment.

Requirements When Submitting a Request for Amendment

Notice of Intent

Any school interested in an amendment to its current charter contract must submit a Notice of Intent as part of the Fall or Spring Cycle. If the amendment is submitted outside of those cycles, it must include a Good Cause Exemption Request.

Application Submission Requirements

- Amendment requests must be developed using the templates provided.
- Completeness Check: Amendment requests will be vetted for completeness, including the submission of required attachments and confirmation of eligibility for the request.

Evaluation Process

Evaluators

Requests for charter contract amendments are evaluated by SPCSA staff.



Evaluation Areas

Evaluators will only recommend approval of a requested amendment if the school:

- Meets the eligibility requirements listed above.
- Meets the requirements of the completeness check.
- Provides a plan to implement the proposed changes to the school that is both comprehensive and feasible.
- Clearly demonstrates the financial feasibility of the proposed amendment.
- Presents a sufficiently detailed timeline for the implementation of the proposed changes.

Application for Amendment

Application Coversheet

Name of Charter School	Western Youth Leadership, Engagement, and Empowerment School (WYLEES)		
Application Contact Information			
Full Name	Mike Taack		
Role at School	CEO & Head of School		
Phone	702-323-4504		
Email	Mike@wylees.org		
Amendment Sought <i>(select all that apply)</i>			
Enrollment adjustment			
○ Expand enrollment in existing grade levels		<input type="checkbox"/>	
○ Expand enrollment in new grade levels		<input type="checkbox"/>	
○ Reduce enrollment in existing grade levels		<input type="checkbox"/>	
○ Eliminate a grade level or other educational service		<input type="checkbox"/>	
Add/adjust educational program components			
○ Distance education		<input type="checkbox"/>	
○ Dual credit		<input type="checkbox"/>	
Management Organizations			
○ Entering into a new contract		<input type="checkbox"/>	
○ Terminating the current contract		<input type="checkbox"/>	
Facilities			
○ Acquire/construct a new facility		<input type="checkbox"/>	
○ Occupy a new or additional facility		<input type="checkbox"/>	
○ Occupy a temporary facility		<input checked="" type="checkbox"/>	
○ Consolidate existing locations		<input type="checkbox"/>	
○ Closure of a campus within a charter network		<input type="checkbox"/>	
Other			
○ Change the mission statement, vision, or goals		<input type="checkbox"/>	
○ Change the name of the school		<input type="checkbox"/>	
○ Change conditions in the original or most recent contract		<input type="checkbox"/>	
○ Transportation		<input type="checkbox"/>	
Acknowledgement			
<input checked="" type="checkbox"/>	The board of the charter school has approved this request. Attach the agenda and minutes from the applicable board meeting.		
Authorization			
School Leader Name	Mike Taack		
Signature			
Board Chair Name	Kim Izumo		
Signature	 <small>Kimberly Izumo (Jul 21, 2025 09:25 PDT)</small>		

Executive Summary

This section must be completed by all applicants, regardless of the type of amendment requested. All attachments in this section are required.

Eligibility

1. Statement of Eligibility. Please include the past three years of academic (by campus, if applicable), financial, and organizational ratings, which demonstrate eligibility.

As a pre-opening school, WYLEES currently meets the eligibility requirements for financial and organizational ratings, however, there is no data available regarding academics as school operations have not yet begun.

OR

2. If the school does NOT meet the eligibility criteria, please provide a detailed explanation justifying the request and include any supporting evidence that demonstrates the school's readiness or compelling need for the proposed amendment.

Amendment Synopsis

1. Statement of Need. Clearly explain the circumstances prompting this amendment request. Include relevant data, facts, or events that support the need for the proposed change.

WYLEES is seeking temporary, short-term approval to commence operations at a site other than the one in our approved charter contract.

While WYLEES' campus, located at 3634 Maryland Parkway, Suite 300, Las Vegas, NV 89169, is very close to being completed and ready for occupancy, we cannot be certain at this time that all required inspections will be completed and that a Certificate of Occupancy (CO) or Temporary Certificate of Occupancy (TCO) will be issued in time for WYLEES' scheduled first day of school on August 4, 2025. Though we are very optimistic that a CO or TCO will be issued by this date, we are submitting this amendment request out of an abundance of caution to ensure that WYLEES' students, families, and staff are able to begin school as currently scheduled.

WYLEES has made arrangements with the Cambridge Recreation Center, located at 3930 Cambridge St, Las Vegas, NV 89119 (.8 miles from WYLEES' permanent campus), for a week-to-week lease of space for WYLEES' 204 enrolled students. With a daily rate of only \$460 and space for students only needed for four days per week (per the submitted and approved details of our school model), this equates to only \$1,840 per week, which is well-within WYLEES' available budget. Furthermore, this temporary situation is only expected to be in place for 2-3 weeks at a maximum, with a relatively high likelihood that we will not need to utilize this contingency location at all.

Since the proposed temporary facility is less than a mile from WYLEES' permanent campus, we believe that this option presents the second-best case scenario for students and staff (after an on-time start at our permanent campus), as the location is not unduly disruptive to operational plans or unreasonably distant from the campus for families who have chosen WYLEES due to its geographic location.

2. Statement of Request. List and describe each specific amendment the school is seeking and outline how the proposed changes modify the current charter contract.

WYLEES is seeking an amendment which would allow us to conduct school operations at the Cambridge Recreation Center (3930 Cambridge St, Las Vegas, NV 89119) until such time as we have been granted a TCO or CO for our permanent campus (located at 3634 Maryland Parkway, Suite 300, Las Vegas, NV 89169) and are able to conduct school operations at that site.

We further request that the amendment specifically allows WYLEES to relocate back from the Cambridge Recreation Center to our permanent campus without further action from the SPCSA board, as we expect that our temporary need for space at the Cambridge Recreation Center will be over prior to the SPCSA Board's next meeting (if we even need a temporary location at all).

The proposed change will only modify the charter contract as regards the location of the school and will only change that location for a minimal amount of time while the TCO or CO is obtained.

3. Rationale. Explain how the proposed amendment(s) directly address the identified needs or issues described in the Statement of Need. Support your explanation with evidence or anticipated benefits to students, staff, or the school community.

The proposed amendment will allow WYLEES to start on time with minimal disruption to students, families, or staff, given the close proximity to WYLEES' permanent campus and the flexibility it will allow us to return to our permanent site as soon as we are permitted to do so.

4. Timeline. Provide a detailed timeline for planning and implementing the proposed changes. You may include the timeline as a written narrative or attach a separate document (e.g., project plan, milestone chart, or Gantt chart).

As outlined above, the requested amendment is for a very short period of time. While the amendment may prove unnecessary, at a maximum, WYLEES anticipates needing to use an alternate start location for 2-3 weeks before a TCO or CO is available for our permanent facility. We have already engaged in the needed planning discussions with the Cambridge Recreation Center, and they have provided us with all details and access needed to effectuate using the site as a temporary location. WYLEES may know as soon as July 25th if a TCO can be obtained, and our current understanding is that we will know if one will be obtained no later than July 28th. If we do not have a TCO/CO by July 28th, we have advised families that they will receive a communication regarding the school's start location by July 29th, and we have ensured that we can begin preparing for students at the Cambridge Recreation Center beginning on or before July 29th as well.

School Community

1. Stakeholder Notice. Identify the stakeholder groups (i.e., students, families, staff, partner organizations, etc.) impacted by the proposed amendment(s).

The four key stakeholder groups to be impacted by this amendment are WYLEES students, families, staff, and university partner, UNLV.

2. Summarize the history of communications with these stakeholders regarding the proposed amendment(s).

WYLEES has engaged in ongoing communication with all of our stakeholder groups. In addition to communicating the situation with students and families via email, we have provided opportunities for students and families to get more information by phone, text, email, or in person at weekly meetings with WYLEES' CEO and Head of School, Mike Taack, on Tuesdays from 4-5:30 between 7/22 and 8/5.

3. Stakeholder Impact. Explain how each stakeholder group is expected to be affected by the proposed amendment(s).

WYLEES does not anticipate a material impact to any stakeholder group outside of students and staff, as this amendment allows us to continue operations more or less as planned. The key impact to students and staff is that the Cambridge Recreation Center has a different layout than WYLEES campus will have, and as such will require temporary protocols for lunches, classes, and transitions that will not otherwise be present upon WYLEES' return to campus. Families may need to travel slightly further (or closer, depending on where they are coming from) to get to the temporary location, and some families may be dissatisfied with starting in the Cambridge Recreation Center as opposed to our state-of-the-art permanent facility. UNLV staff will likely experience a similar impact to that faced by families.

Financial Impact

If the proposed amendment(s) will not impact the school's financials, please state "No anticipated financial impact" and proceed to the next section.

1. Describe the anticipated financial impact of the proposed amendment(s).
 - a. What are the anticipated costs associated with the proposed amendment(s)?

As discussed above, the temporary facility has a cost of only \$460 per day, and the space for students is only needed for four days per week; this equates to only \$1,840 per week. Our maximum expected time in the temporary facility would be three weeks, for a total cost of \$5,520.

- b. What is the school's plan to fund these costs (e.g., grant funding, budget reallocation, increased revenue)?

WYLEES can absorb this cost in full or in part through our recently secured reinvestment grant from Charter School Growth Fund (\$250,000 in disbursements expected in the current year).

- c. How will the proposed amendment(s) impact the school's current and projected budget projections?

The proposed amendment will have minimal impact on WYLEES' current and projected budget projections, as described above.

2. Attach the school's board-approved budget for the current school year, including a cash flow statement.

Please see attachment.

3. Attach the school's projected budget for the school years in which the proposed amendment(s) will be implemented.

The proposed amendment will only affect the current year.

Enrollment

Complete only the current enrollment table if the proposed amendment does not contemplate a change in the school's or campus' current enrollment cap.

Current Enrollment Cap

- a. Please complete the following table to show the school's current enrollment cap. Add rows for applicable grades. Add columns for the applicable charter term.

Grade Level	Number of Students				
School Year	2025-26	2026-27	2027-28	2028-29	2029-30
6	123	140	167	184	184
7	99	123	145	173	184
8	77	99	127	150	178
Total	299	362	439	507	546

Proposed Enrollment Cap

- b. Please complete the following table to show the planned changes to the school's enrollment cap. Add rows for applicable grades. Add columns for the applicable charter term.

If the proposed amendment(s) will not change the school's current enrollment cap, please state "No change to enrollment cap" and leave this table blank.

No change to enrollment cap.

Grade Level	Number of Students				
School Year					
K...					
12					
Total					

Facilities

1. Describe the current school facility, including:
 - a. The number of students and staff the facility can accommodate.

The Cambridge Recreation Center can support 350 people in the rooms which WYLEES has made arrangements to occupy, if needed.

- b. Whether the proposed amendment will impact the school's facility needs (e.g., expansion, relocation, renovation). If yes, explain the nature and scope of the impact.

The amendment does not affect WYLEES' long-term facility needs.

2. Explain how the current facility aligns, or does not align, with the school's academic, operational, and enrollment needs in terms of physical space. Include considerations such as classroom space, specialized instructional areas, outdoor areas, and accessibility.

The temporary facility aligns with WYLEES' academic, operational, and enrollment needs in terms of physical space. The facility has more than enough room for students and staff, provides aligned facilities for student needs, and includes recreation facilities for students as well.

Additional Questions by Amendment Type

If the proposed amendment(s) do not apply to a particular section, please indicate "Not applicable" and proceed to the next section.

Add new grade level offerings: **NOT APPLICABLE**

1. Attach the curriculum and courses to be offered at the school for all additional grades included in the proposed amendment.
2. Please provide the following documents as attachments:
 - a. Daily and/or weekly instructional schedule for students in the newly proposed or expanded grade levels.
 - b. Daily and/or weekly schedule for teachers serving those grade levels.
3. Please complete the following table to outline the school's planned assessment schedule for new or expanded grades. Be sure to include both formative and summative assessments. Add rows as needed.

Assessment Name	Formative/ Summative	Grades Tested	Testing Window

4. Please describe the required qualifications for teachers who will serve in each newly proposed or expanded grade band.

Eliminate grade level(s) or other educational services: **NOT APPLICABLE**

1. Provide a detailed explanation of the rationale for eliminating the specified instructional program, grade level, or educational service. Include relevant data, trends, or operational considerations (e.g., low enrollment, staffing challenges, strategic realignment) that support the decision.

Acquire/construct a new facility; occupy a new or additional facility; or, occupy a temporary facility

1. Explain how the proposed facility will meet the school's identified needs, including instructional space, enrollment growth, specialized programs, or operational requirements.

The temporary facility will meet WYLEES' needs in the following ways:

- *Instructional Space: The temporary facility provides WYLEES' students and staff with adequate space for initial instructional activities as planned for the beginning of the school year.*
- *Enrollment Growth: The location's proximity to WYLEES' permanent facility ensures minimal disruption for students and families, assuring that families will be less likely to decline their enrollments at WYLEES. While the location will not necessarily help with attracting new students, it will reduce attrition as compared to other possibilities (such as a delayed start or more distant temporary facility).*
- *Specialized Programs: The temporary facility will have no measurable impact on any specialized programs at WYLEES, including Project Based Learning and/or personalized learning.*
- *Operational Requirements: As a public recreation center, the facility has adequate facilities for our operations, including restrooms and other needed facilities. WYLEES' food service provider has ensured that students will have access to breakfast and lunch through temporary food delivery plans to be effectuated by the provider.*

The facility additionally has a successful history of previous use as a temporary facility for another charter school, so we are confident that for a short term use such as ours, the facility will be more than adequate.

2. Describe the school's capacity and experience in acquiring, developing, or renovating school facilities. Include any relevant examples of managing build-outs, tenant improvements, or construction timelines.

WYLEES has been actively involved in the acquisition and development of our permanent facility, with renovations being effectuated by our landlord. Our commercial real estate broker, the Hiltz Group, has provided valuable partnership and guidance through the process of ensuring an on-time campus delivery, and our combined efforts have been almost entirely successful; our key barrier to an on time opening at our current facility is not due to any error or oversight of our team, but chiefly due to the variables involved in the permitting and inspection processes. Furthermore, the use of a temporary facility as proposed here does not include any additional acquisition, development, or renovation of the temporary premises; we will simply contract for week-to-week occupancy of existing facilities for temporary use as built.

3. Identify the entity responsible for acquiring and maintaining the school facility. Describe the nature of that entity's relationship with the school and any affiliated management organization. If

the school's management organization or affiliated entity, such as a foundation, will provide capital or financial support, please identify the extent of capital support the organization is prepared to offer the school.

WYLEES is directly responsible for the acquisition and maintenance of both our permanent facility and the proposed temporary facility. There is no management organization or foundation involved in our operations whatsoever.

4. List any individuals or organizations that may have a financial interest in the current or proposed facility. Describe the nature of each relationship, including potential conflicts of interest or ownership stakes with the current and/or proposed facility.

The landlord at WYLEES' permanent campus is QC STANDBY 24 LLC; the Cambridge Recreation Center is a Clark County owned facility. As landlord, QC STANDBY 24 LLC has a financial interest in delivering WYLEES' permanent facility on time (or as quickly thereafter as possible). As the lessor of the Cambridge Recreation Center, Clark County has a financial interest in the temporary leasing of the facility. There are no connections between QC STANDBY 24 LLC and Clark County which would create a conflict of interest, nor are there any other known conflicts of interest concerning this situation with any third parties. WYLEES' use of the Cambridge Recreation Center would create an incidental and minimal benefit to Clark County based on the lease terms and cost to rent a portion of the facility.

Please provide the following documents as attachments to support your proposed facility amendment. If any required document is not available at the time of submission, please note that after the corresponding requirement below, and include an anticipated date on which the document can be provided. If a document is not applicable, please note "N/A" with a brief explanation.

5. The physical address of the proposed facility and supporting documentation verifying the location, including the Assessor's Parcel Number (APN) and a copy of the corresponding Assessor's Parcel Map.

*Cambridge Recreation Center, 3930 Cambridge St., Las Vegas, NV 89119; APNs: 162-15-702-005, 162-15-804-001, 162-15-804-003. **Please see attachments (3).***

6. Attach a copy of the current deed on the property (if the school owns the facility) or the proposed lease or rental agreement, including any additional square footage to be leased.

Please see attachments.

7. Attach a copy of the proposed purchase and sale agreement or lease or rental agreement, if not included in Item 6. **NOT APPLICABLE; provided as a part of Item 6 above.**
8. Attach a copy of the proposed facility's floor plan and all documentation required under [NAC 388A.315](#) (Request to occupy new or additional facility). Include a table or narrative describing the square footage of the proposed facility and an assurance that final versions of these documents will be submitted as required.

Will be provided as soon as possible, no later than July 28th.

9. Include conditioned space square footage and total campus acreage.

Will be provided as soon as possible, no later than July 28th.

10. Full contact information for the current property owner of the proposed facility and any proposed landlord.

*Mekos Denson, Program Supervisor, Cambridge Recreation Center. (702) 455-7169,
Mekos.Denson@ClarkCountyNV.gov.*

11. Disclosure of any relationships between the current property owner or landlord and any school-affiliated individuals or entities, including, but not limited to, any relative of a board member or employee within the third degree of consanguinity or affinity; and any connection with an educational management organization, foundation, or other entity which does business with or is otherwise affiliated with the school.

NOT APPLICABLE; no such relationships or conflicts exist.

12. Attach a copy of the Certificate of Occupancy. **NOT APPLICABLE; this is for a lease of a temporary facility for which WYLEES will not hold a Certificate of Occupancy. If needed, we can request one from the County for the Cambridge Recreation Center.**
13. Attach documentation demonstrating that the proposed facility complies with all applicable building, safety, health, sanitation, and fire prevention codes.

Will be provided as soon as possible, no later than July 28th.

14. Attach the most recent project schedule showing milestone dates, such as Certificates of Occupancy and any other government permits, waivers, modifications, or variations which may be required, with anticipated completion dates.

Will be provided as soon as possible, no later than July 28th.

15. If the school is managing the tenant improvements, provide documentation that the governing body has communicated with the Division of Industrial Relations of the Department of Business and Industry regarding compliance with the federal Occupational Safety and Health Act (OSHA) in compliance with [NAC 388A.315](#). If the landlord or owner is under contract to deliver the facilities ready for occupancy, then indicate "N/A."

N/A.

16. Attach a copy of the school's traffic flow plan, including diagrams or exhibits illustrating the planned traffic flows during the arrival and dismissal times and the designated drop-off and pick-up areas.

Will be provided as soon as possible, no later than July 28th.

Add distance education program components: **NOT APPLICABLE**

1. Describe your plans for obtaining the necessary approvals from the Nevada Department of Education (NDE) for the distance education program and associated courses. If any approvals have already been granted, attach the relevant documentation.
2. Describe the credit system the school will use for distance education courses, including how credit hours are awarded and tracked.
3. Explain how the school will monitor and verify student participation and course completion. Include strategies for tracking attendance and ensuring meaningful engagement in a virtual setting.
4. Explain how the school will ensure students complete and submit coursework and participate in all required assessments.
5. Explain how the school will conduct parent-teacher conferences in a virtual or blended setting, including the format, frequency, and expectations for participation.
6. Describe how the school will administer all mandated assessments, as well as any internal exams, in a secure and proctored environment.
7. Describe the academic and non-academic supports available to distance education students. Include how frequently students will interact with teachers and what supports are provided for social-emotional needs.
8. Describe how the school will ensure that students with disabilities, English learner students, gifted students, and homeless or migrant students receive appropriate services and accommodations in the distance learning environment.
9. Describe the criteria for student eligibility to enroll in the distance education program and describe the process for reviewing and accepting applicants.

Management Organizations: **NOT APPLICABLE**

If the requested amendment(s) do not include a change to a management organization relationship, please indicate “Not applicable” and proceed to the next section.

Entering into a new contract: **NOT APPLICABLE**

If your proposed amendment involves entering into a new agreement with a Charter Management Organization (CMO) or Educational Management Organization (EMO), please respond to the items below and provide all required attachments.

1. Complete all worksheets in the CMO/EMO Data Request template for each of the schools affiliated with the CMO/EMO. Complete the Summary and Contact Information worksheet in the CMO/EMO Data Request template for each of the schools affiliated with the CMO/EMO. Provide any explanatory or contextual information in the Info tabs of the CMO/EMO Data Request template. Submit the completed Data Request workbook as an attachment.
2. Describe the academic, organizational, and financial performance of each school affiliated with the CMO/EMO.
3. List any charter school contracts that have been terminated by either the CMO/EMO or the school’s governing board. Include the reasons for termination and indicate whether the cause was for a “material breach.”
4. List any revocations, non-renewals, conditional renewals, or voluntary withdrawals/non-openings of affiliated schools. Explain the circumstances and contributing factors.

5. Describe any formal authorizer interventions in the past three years due to performance deficiencies or compliance violations. Summarize how the issues were addressed or resolved.
6. Provide the CMO/EMO's five-year growth plan for developing new schools within the local community, the state, or across the country, as applicable. Include the following information regardless of school location: proposed years of opening, number and types of schools (models and grade levels served), any currently pending applications, all currently targeted markets and the criteria for selecting them, and projected enrollments.
7. Describe how the CMO/EMO supports affiliated schools in assessing readiness for expansion and provide evidence that the CMO/EMO has the organizational capacity and infrastructure to effectively support additional schools. If applicable, attach a copy of the organization's "greenlighting" tool or decision rubric.
8. Describe the specific resources the CMO/EMO will use to support new schools. Include specific timelines for deploying these resources to ensure high-quality implementation.
9. Attach organizational charts for the current network and the network with the proposed school. Charts should include all national operations and delineate the roles, reporting lines, and relationships among the governing board, staff, advisory bodies, and any external partners that will play a role in managing the schools. Indicate the CMO/EMO's role and how its personnel fit within the structure of the proposed school, including oversight by the governing board.
10. Identify key members of the CMO/EMO leadership team and describe their roles and responsibilities.
11. Explain how and why this CMO/EMO was selected to support the school.
12. Describe the relationship between the school's governing board and the CMO/EMO. Include the internal controls that will guide the relationship, and how the governing board will ensure fulfillment of performance expectations, and the board's plan to retain autonomy and oversight of school operations.
13. Describe the services the CMO/EMO will provide, including the associated costs and fees. Attach the proposed services agreement, and highlight any substantive revisions or changes from prior draft agreements, if applicable.
14. Describe how the governing board will evaluate the performance of the CMO/EMO. The evaluation plan should align with the contract's terms.
15. Disclose any existing or potential conflicts of interest between the school's governing board and the CMO/EMO, including, without limitation, past or current employment relationships, familial relationships within the third degree of consanguinity or affinity, or financial or contractual ties to any parent company, subsidiary, or related entity.
16. Provide documentation of the CMO/EMO's for-profit or non-profit status, and evidence that it is authorized to do business in Nevada.

Terminating the current contract: *NOT APPLICABLE*

1. Explain the board's rationale for terminating the existing contract with the CMO/EMO. Include relevant context, such as performance concerns, strategic realignment, or governance considerations. Attach the board agenda and meeting minutes where this matter was formally discussed and approved.

2. Attach a copy of the formal notice of termination issued to the CMO/EMO. This notice should reflect the terms required under the current agreement, including timelines, transition clauses, and any financial or legal provisions.
3. Attach a crosswalk identifying the current responsibilities held by the CMO/EMO and the individuals or positions within the school who will assume those responsibilities after the termination. Clearly indicate the staff member or role accountable for each area of responsibility to ensure continuity of operations.

Other Amendments: **NOT APPLICABLE**

1. Mission, Vision, or Goals

If you are proposing changes to the school's mission statement, vision, or goals, please complete the following table. Delete any rows that do not apply.

	Current	Proposed	Rationale
Mission			
Vision			
Goals			

2. Contract Conditions

If you are requesting a change to a specific condition in the original or most recent charter contract:

- a. State the contract language of the condition to be amended.
- b. Clearly explain the requested change to the condition.
- c. Provide the rationale for the change and attach up to four pages of supporting evidence, if necessary.

3. Transportation

- a. Describe the school's current transportation plan, including services provided to students with IEPs/504 plans and any general education transportation offered.
- b. Detail the proposed changes to transportation services. Ensure that any financial implications of these changes are reflected in the Financial Impact section of the application.

Additional amendment-specific questions: **NOT APPLICABLE**

Questions in this section pertain to any discussions between SPCSA staff and school representatives regarding the proposed amendment request. Questions may be added as applicable.

List of Attachments

Provide a list of attachments included as part of the amendment application. List and label each required attachment.

1. Good Cause Exemption Request
2. Board Approved Budget for the Current School Year (Excel Workbook Titled “Pre-Opening – 2026 Budget – Final (Part 1)”)
3. Board Approval Signature Page (PDF Titled “Pre-Opening – 2026 Budget – Final (Part 2)”)
4. Cash Flow Statement
5. Assessor Maps (2)
 - a. PDF Titled “Assessor Map 162157”
 - b. PDF Titled “Assessor Map 162158”
6. Assessor Parcel Map (1)
 - a. PDF Titled “Assessor Parcel Map 003 MapPM0200034”
7. Rental Agreement
 - a. PDF Titled “Cambridge Lease Agreement”
8. Draft Board Minutes, July 2025










WYLEES-SPCSA-Board-Amendment-Application-FINAL for Temporary Facility PDF

Final Audit Report

2025-07-21

Created:	2025-07-21
By:	Mike Taack (mike@wylees.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7kbVvbNIgg3XvQCWr30MZDO7m-fW6ekS

"WYLEES-SPCSA-Board-Amendment-Application-FINAL for Temporary Facility PDF" History

-  Document created by Mike Taack (mike@wylees.org)
2025-07-21 - 4:23:10 PM GMT
-  Document emailed to Kim Izumo (kim@wylees.org) for signature
2025-07-21 - 4:23:15 PM GMT
-  Document emailed to Mike Taack (mike@wylees.org) for signature
2025-07-21 - 4:23:15 PM GMT
-  Email viewed by Mike Taack (mike@wylees.org)
2025-07-21 - 4:23:50 PM GMT
-  Email viewed by Kim Izumo (kim@wylees.org)
2025-07-21 - 4:24:17 PM GMT
-  Document e-signed by Mike Taack (mike@wylees.org)
Signature Date: 2025-07-21 - 4:24:20 PM GMT - Time Source: server
-  Signer Kim Izumo (kim@wylees.org) entered name at signing as Kimberly Izumo
2025-07-21 - 4:25:10 PM GMT
-  Document e-signed by Kimberly Izumo (kim@wylees.org)
Signature Date: 2025-07-21 - 4:25:12 PM GMT - Time Source: server
-  Agreement completed.
2025-07-21 - 4:25:12 PM GMT